

# **TENDER CONTROL PLAN**

**New Administration Building Construction,  
Sintrupvej 13, 8220, Aarhus**

**MIRETDESIGNS**

# Tender phase

## Tender control plan

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## Tender control plan

### ***Subject:***

Contains a demand of minimum control output, which must be performed by the contractor.

The control should take its base in the risk-area found during the scrutinizing of the project. The tender control plan contains a list of demands to the quality, which is set by the client and the building technicians in connection with the executions of the work.

The control plan is the minimum of control to be included in the contractors own quality plan.

The tender control plan is insurance that the work for fills the quality level set by the client, and that it is documented in the assurance handbook made by each contractor.

### ***Purpose:***

The purpose by making a tender control plan is, through the project material to indicate the demands to the executing contractor, which is wanted by the client.

The control and documentation must be made by the contractor to ensure the level of quality, set by the client.

In this document it is shown to the supervisor of the client, where he would like

the control, supervision and documentation to be done.

The supervision is carried out to ensure that the constructions are performed due to the tender material, and that the quality described is the quality made.

On the base of the tender control plan demands and documentation is made. Each contractor will then produce his own control plan within the limits of his contract, before starting up his work on the site.

### ***Content:***

A tender control plan must specify following:

#### **Subject:**

What kind of areas should be submitted to control or supervision?

The subject should cover the risk areas found in the scrutinizing earlier. The subjects are divided into 4 or 5 main groups as

project material, materials receiving control, execution – process control, finishing control

**Methods/How:**

How will the given control be performed?

Visual control, control of measures, control of documents, delivery  
notes with specifications, e.g.

**Frequency:**

How often should the control be made? Is it only one control in the beginning/ finishing, every time, hourly, daily. All measures, holes, faces must be checked.

**Time:**

If there are special demands to the time, e.g before mounting slaps or after/ every morning or what.

**Demands:**

Special conditions should be mentioned. Norm or Standards that material must stand up to. Tolerances.

**Demands to documentation:**

Stated with demands to the form of documentation, as delivery note,  
photo, control tables, informative labelling and similar to this.

# Tender Control Plan

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Supervision plan

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Tender Control Plan

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Control Plan

Case: Sintrupvej 13, 8220 Aarhus	Nº of case:	Date:	Rev.:	Page of
Location: Carpenter	Contract Building Component: Gypsum walls			

Nº	Subject	Method	Frequency	Time	Demands	Docu- mentation	Who/ Responsible	Reference
1	Gypsum board	Delivery notes with specifications	Once	Delivery	No defects	Notes	Main Contractor	
2	Steel profiles	Visual control	Once	Mounting	No defects	Notes	Main Contractor	
3	Screw	Measurement	All measures	Mounting		Report	Workers	
4	Insulation in int. light wall	Visual control	Daily	Before closing	Sound demand	Report	Main Contractor	
5	Distance between the steel profiles	Measurement	Once	Mounting	References	Report	Workers	
6	Leveling of the light wall	Measurement	Once	Finishing	Straight	Notes	Workers	
7	Sealed of the joints	Visual control	Once	Finishing	No holes and good execution	Notes	Workers	
8	Hole of the door	Measurement	Once	Mounting	Straight	Notes	Workers	
9	Union in corners	Measurement	Once	Before finish	Straight	Notes	Main Contractor	
10	Level of the floor	Measurement	Once	Before start	The same level, straight	Notes	Main Contractor	