

Emergency PREVENTION

- **Keep clear the routes of evacuation, emergency exits** and fire extinguishing measures.
- **Report to the building staff** any irregularities you may observe (exits with obstacles, erroneous or non-existent signposting, etc.)
- **Keep everything tidy and clean**
- **No smoking** inside the building.



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LIBRARY AND SCIENTIFIC DOCUMENTATION BUILDING 4L UPV



EMERGENCY PHONE NUMBER

UPV telephone number

EMERGENCY	963 879 9 99 Ext. 78 888
MEDICAL EMERGENCY	963 879 9 99 Ext. 78 888
SECURITY STAFF	963 879 9 99 Ext. 74 053/78 888

+ information

Servicio Integrado de Prevención y Salud Laboral
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 Camino de Vera, s/n. 46022. Valencia

PROCEDURE OF EVACUATION

Integrated Service of Prevention and Labor Health
 Universitat Politècnica de Valencia

Indications of action in case of emergency

GENERAL RULES

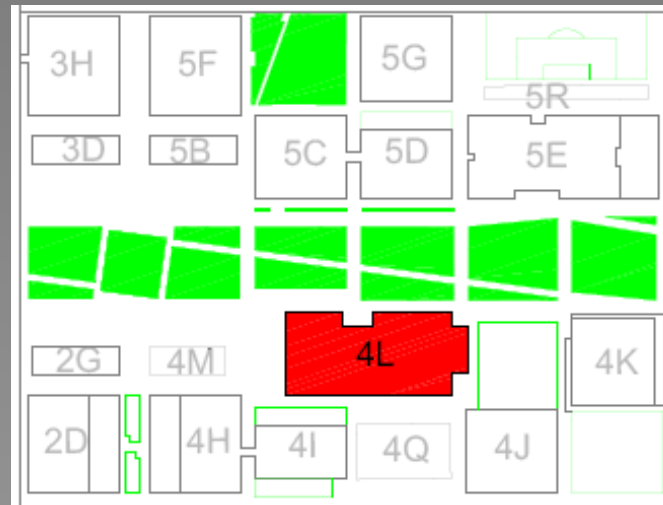
- In general, **help** each other.
- **Advise and inform** the building staff about the emergency.
- **Follow the instructions of the building staff**
- **Direct and help** with special attention to the disabled
- **Go to a external exit and to the meeting point outside**

INDICATIONS during the evacuation

- **Don't separated from the evacuated group**
- There are no gaps in the rank of evacuation
- In case of **fire**, it will be **forbidden to take packages** or anything similar, unlike **in case of bomb scare**, where it will be necessary for each one to **pick up their personal belongings** of the suspicious object.
- **Don't run**
- **Don't push nor and to be knock others down**
- **Don't stop**
- **Don't go back for anything or anyone**
- **Don't use the elevators**
- **Don't leave** the meeting point outside until a new order

Evacuation INSTRUCTIONS

- **Follow the instructions of the building staff and the emergency team** (Alarm and Evacuation Team)
- **Keep calm**
- Begin the evacuation when the evacuation alarm is on
- **Evacuate in order and in silence**
- If in the evacuation route there is much smoke, crawl and don't stop whatever happens
- Go to the meeting point outside located in the Central Garden and wait for instructions.



 MEETING POINT OUTSIDE

- If you discover a **fire**:



-Phone to the extension **78888** or **963879999**

-Activate the alarm button closet



ALARM BUTTON



FIRE EXTINGUISHER



FIRE HOSE REEL



TAKE THE EVACUATION ROUTE



DO NOT USE THE ELEVATOR UNDER ANY CIRCUMSTANCE



LOOK FOR THE CLOSER EMERGENCY EXIT



GO TO THE MEETING POINT OUTSIDE