

## Table of Tender Forms

	Public Tendering	Restricted Tendering with prequalification	Restricted Tendering without prequalification. Invited tendering	Confidential tender
Contracting parties	Building owner/ Consultants		Building owner/ consultants and turnkey contractors	Building owner/ local councillors and principal/ turnkey contractors
Number of tenderers, applicants	Unlimited	Unlimited number of applicants Number of selected applicants 5-20 (5-7) who fulfilled the award criteria must be announced	The number of invited tenderers is usually between 5-20. (5-7) There must be at least one non-local tenderer.	Maximum 3 tenders. However it is possible to invite a fourth confidential tender if the awarding authority has reserved this right in the invitation to submit tenders and the fourth tender is invited from outside the local area.
Contact to tenderers	Notice of Tender To be announced in the local and national press		Direct invitation to the tenderers	
Award criteria: The economically most advantageous tender	It must be stated how the criteria will be weighted. If that is not possible a prioritized order must be stated.			
Award criteria: The lowest tender	Negotiations are not permitted Contractor with the lowest price gets the job			Negotiation is permitted

	Public Tendering	Restricted Tendering with prequalification	Restricted Tendering without prequalification. Invited tendering	Confidential tender
<b>Form of bid</b>	In writing only			By "word of mouth" / written
<b>Rejection of bid</b>	Yes, it is possible - a reason must be given.			
<b>Annulment (cancellation) of the Tendering</b>	Yes			
<b>Attendance of tenderer</b>	The tenderer is permitted to be present when the bids are opened. They must also have access to the amounts bid and their reservations.			Public opening of tenders is not a requirement
<b>Notifying the tenderer</b>	As fast as possible, and with the decision of whom won the Tendering and why?			As soon as possible and with the decision of the placement of the contract
<b>Deadlines in DK. Main project</b>	15 days to respond to the advert		A tender must be submitted 15 days from the tender day	-
<b>Eu directives state that "Before a project can be put out to tender the 'Threshold limit' must be announced"</b>	National tendering below DKK 44 million / DKK 7,4 million partial work			Only below DKK 3 million / DKK 500,000 partial work
<b>EU directives define minimum deadlines</b>	52 days to submit a tender	37 days to respond to the advert. 40 days to submit a tender	40 days to submit a tender	-

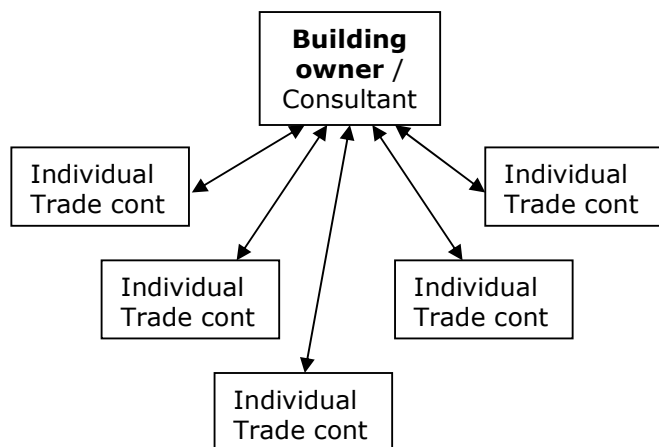
## Table of Contract Forms

A contract form for each project must be determined. Which contract form is most suitable for the project in question? Procedure for building and construction works according to the Danish Act on Invitation of Tenders in Construction and Civil Works.

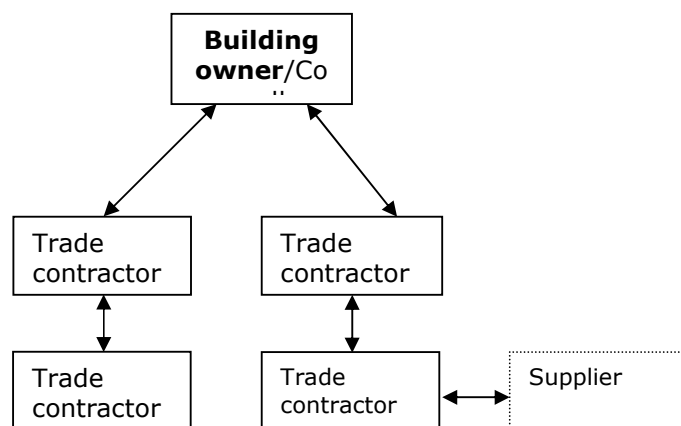
	Individual Trade contract	Trade contract	Main contract	Turnkey contract
<b>The building owner has entered into a contract with</b>	Each Individual Trade contractor and the consultant of the project.	Each Trade contractor and the consultant of the project The Trade contractor has made a contract with several of the Individual Trade contractors.	The Main contractor and the consultant of the project. The Main contractor has made a contract with all individual trade contractors.	The turnkey contractor. The turnkey contractor has made a contract with all specialist contractors and the project planners.
<b>Organisation</b>	Each Individual Trade contractor reports to the building management who reports to the building owner.	Each Trade contractor reports to the building management who reports to the building owner.	The Main contractor reports to the building management who reports to the building owner.	The turnkey contractor has the building management and reports to the building owner. Project planners and individual trade contractors report to the turnkey contractor.
<b>The building management</b>	The building management, who co-ordinates the Individual Trade contracts, is not included in the tender price.	The building management, who co-ordinates the construction contracts, is not included in the tender price.	The Main contractor is responsible for the building management and the building management is therefore included in the tender price.	The turnkey contractor is responsible for the building management and the building management is therefore included in the tender price.
<b>Participants at building meetings</b>	All contractors and the expert supervision		The Main contractor and the expert supervision	The turnkey contractor and counsellors of the building owner if required
<b>Tender form</b>	Public or restricted procedure			Restricted procedure
<b>Implementation/ tender documents</b>	Made by the consultant and paid as a separate fee			Made by counsellors in cooperation with project implementers. Included in the total tender amount and contract.

## Organisation Diagrams for Contracts

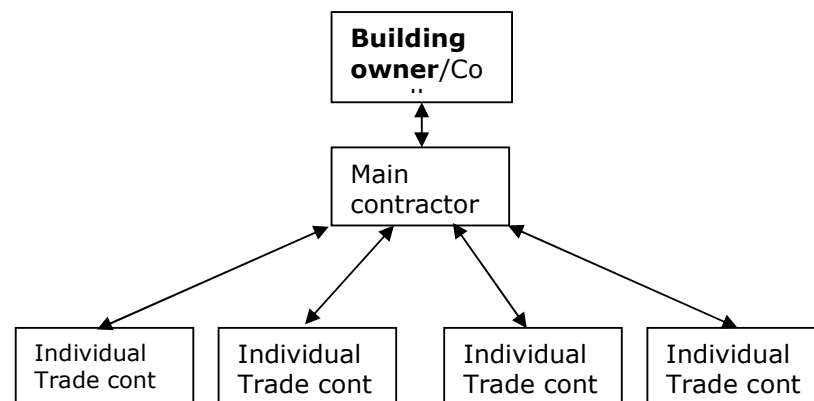
### Individual Trade contract:



### Trade contract:



### Main contract:



### Turnkey contract:

