

Table of Tender Forms

	Public Tendering	Restricted Tendering with prequalification	Restricted Tendering without prequalification. Invited tendering	Confidential tender
Contracting parties	Building owner/ Consultans		Building owner/ consultans and turnkey contractors	Building owner/ local councillors and principal/ turnkey contractors
Number of tenderers, applicants	Unlimited	Unlimited number of applicants Number of selected applicants 5-20 (5-7) who fulfilled the award criteria must be announced	The number of invited tenderers is usually between 5-20. (5-7) There must be at least one non-local tenderer.	Maximum 3 tenders. However it is possible to invite a fourth confidential tender if the awarding authority has reserved this right in the invitation to submit tenders and the fourth tender is invited from outside the local area.
Contact to tenderers	Notice of Tender To be announced in the local and national press		Direct invitation to the tenderers	
Award criteria: The economically most advantageous tender	It must be stated how the criteria will be weighted. If that is not possible a prioritized order must be stated.			
Award criteria: The lowest tender	Negotiations are not permitted Contractor with the lowest price gets the job			Negotiation is permitted

	Public Tendering	Restricted Tendering with prequalification	Restricted Tendering without prequalification. Invited tendering	Confidential tender
Form of bid	In writing only			By "word of mouth" / written
Rejection of bid	Yes, it is possible - a reason must be given.			
Annulment (cancellation) of the Tendering	Yes			
Attendance of tenderer	The tenderer is permitted to be present when the bids are opened. They must also have access to the amounts bid and their reservations.			Public opening of tenders is not a requirement
Notifying the tenderer	As fast as possible, and with the decision of whom won the Tendering and why?			As soon as possible and with the decision of the placement of the contract
Deadlines in DK. Main project	15 days to respond to the advert	A tender must be submitted 15 days from the tender day		-
Eu directives state that "Before a project can be put out to tender the 'Threshold limit' must be announced"	National tendering below DKK 44 million / DKK 7,4 million partial work			Only below DKK 3 million / DKK 500,000 partial work
EU directives define minimum deadlines	52 days to submit a tender	37 days to respond to the advert. 40 days to submit a tender	40 days to submit a tender	-

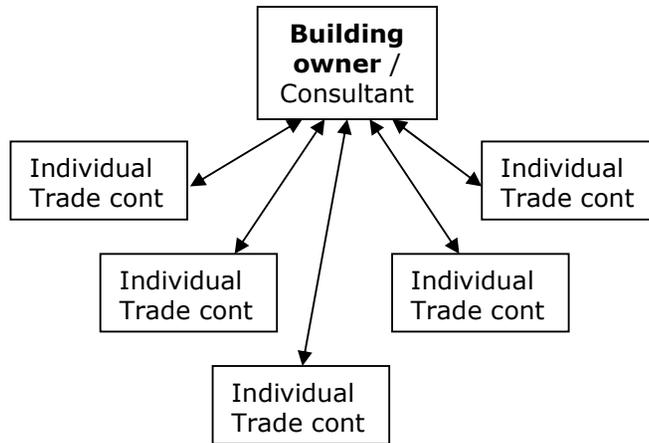
Table of Contract Forms

A contract form for each project must be determined. Which contract form is most suitable for the project in question? Procedure for building and construction works according to the Danish Act on Invitation of Tenders in Construction and Civil Works.

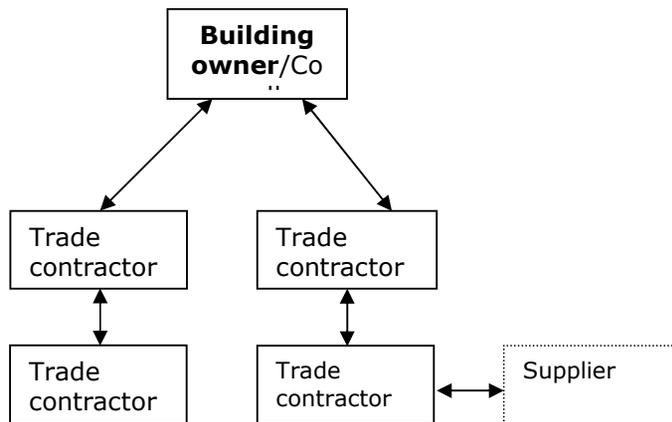
	Individual Trade contract	Trade contract	Main contract	Turnkey contract
The building owner has entered into a contract with	Each Individual Trade contractor and the consultant of the project.	Each Trade contractor and the consultant of the project The Trade contractor has made a contract with several of the Individual Trade contractors.	The Main contractor and the consultant of the project. The Main contractor has made a contract with all individual trade contractors.	The turnkey contractor. The turnkey contractor has made a contract with all specialist contractors and the project planners.
Organisation	Each Individual Trade contractor reports to the building management who reports to the building owner.	Each Trade contractor reports to the building management who reports to the building owner.	The Main contractor reports to the building management who reports to the building owner.	The turnkey contractor has the building management and reports to the building owner. Project planners and individual trade contractors report to the turnkey contractor.
The building management	The building management, who coordinates the Individual Trade contracts, is not included in the tender price.	The building management, who coordinates the construction contracts, is not included in the tender price.	The Main contractor is responsible for the building management and the building management is therefore included in the tender price.	The turnkey contractor is responsible for the building management and the building management is therefore included in the tender price.
Participants at building meetings	All contractors and the expert supervision		The Main contractor and the expert supervision	The turnkey contractor and counsellors of the building owner if required
Tender form	Public or restricted procedure			Restricted procedure
Implementation/ tender documents	Made by the consultant and paid as a separate fee			Made by counsellors in cooperation with project implementers. Included in the total tender amount and contract.

Organisation Diagrams for Contracts

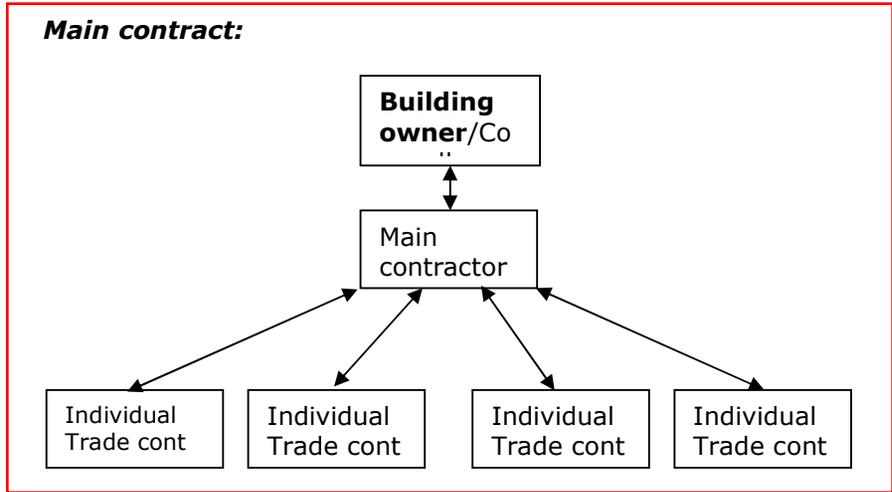
Individual Trade contract:



Trade contract:



Main contract:



Turnkey contract:

